



DERAMCHI'S
ACCOUNTANT, TAX
AND AUDITORSHIP FIRM

Since 1996



Tax - Investment - Accounting

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Presentation

The Accounting and Tax Firm "DERAMCHI" abbreviated "ATFD" practices in the field of advice; accounting and tax assistance to businesses since 1996.

It has been approved in 1996 by the Directorate-General of Taxes regarding tax advice; and in 2000 by the National Council of Accountants, Auditors and Chartered Accountants. (Approval granted in respect of accounting auditing and statutory auditing ... and in 2011 in respect of the judicial expertise.

Our Firm has offered to public or private companies, Algerian or foreign, established or not established, its know-how and its experience in the domains of finance, accountancy and taxation, labour legislation, the expatriates legislation etc.

Professionalism, modernity, availability and fastness are the trumps which allow us to support efficiently our clients in all areas of activities (industrialist- trader - craftsman - service provider - liberal professional - drugstore) and in every field (accountant - fiscal - juridical - social - management computer science).



We have developed and retained our clientele whilst retaining a human touch, because our contracts of missions prefer a « winning - winning » division of tasks:

By developing and relying on your administrative and accounting organization.

By fitting to your availability and your internal competences.

Knowing that your involvement may ensure the survival of your Firm.

With our data processing tool, we enable you to benefit from all current technologies to make your management as easy as possible and restrict paper editions thanks to the transfers of corporate and tax data to the administration.

We establish for you tools to guide your decision making, such as :

- Made-to-measure dashboards,
- Comparative tables, the detail of your added value and ratios.
- Analysis of financing your business

We will provide you with help at every stage of your professional activity (**creation - development - hiring - dismissal - transmission - assignment**) with individual advice.

Our goal is to help you to deal with the legal formalities and obligations, which are increasingly weighty and complex, in order to free you from availability to help you grow your business.





Human Resources

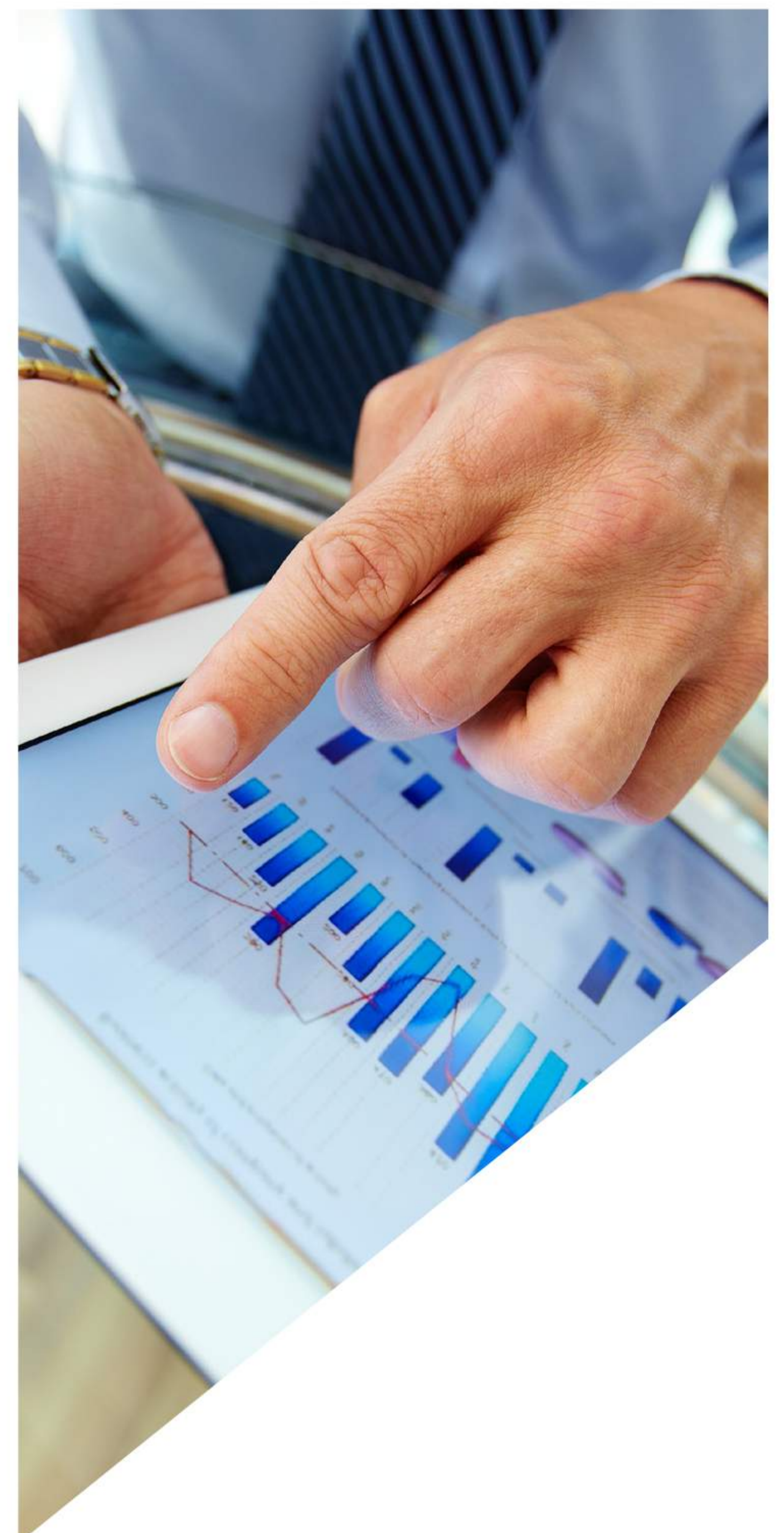
The Accounting and Tax Firm has a total staff of 50 persons, including tax advisers and several Auditors / Accountants finalists.

Materiel Resources

Located in the middle of the Capital of Algiers, in entirely renovated premises, The Accounting & Tax Firm occupies an area of 460 M² divided into two floors, the 1st and the 3rd. These two flats were acquired in the same building for the sake of centralization of all activities.

Services

The Auditor, multidisciplinary specialist, has full competency to follow you and advise you throughout the life of your business. Our Firm puts at your disposal a proven expertise in financial, tax, social, juridical, computing and management areas. Being in constant contact with the decision-making bodies of your business, he assures you a quick and reliable service as well as a permanent advice in the vital areas of your business. We get involved directly in your strategy of success and we are committed to stay by your side to help make your organization dynamic and tailored to the needs of your customers.



Advisory and Management Missions

Advisory on overall management :

- Provisional management;
- Analysis of costs, margins, profitability;
- Investment projects: Cost and profitability;
- Dashboards, Budgetary Control;
- Contribution to the protection of the Business assets.
- Optimization study of the profile; Management ratios;
- Assistance in the prevention and treatment of the company's difficulties.

Advisory on financial management :

- Analysis of financial management and profitability of the invested capital.
- Financial Ratios;
- Techniques of analysis and management of working capital;
- Credit systems, leasing, factoring;
- Acquisition of a stake (research, assistance, practical implementation);
- Compiling files for grants, reduction of transfer duties, business tax exemption.

Relationships with the banking and financial organizations:

- Compiling files in the context of creations and setting up new companies.
- Financial structure analysis;
- Establishing treasury plans;
- Establishing medium and long term financing plans;
- Choosing methods of financing and establishment of credit files;
- Supply-use table (historical and projected);
- The central balance.e





Business evaluation :

Business evaluation based on criteria that are intended objectives of their potential market value or their heritage

This evaluation is characterized by :

- Defining the business valuation issues.
- Heritage and mixed accounting method.
- Methods of flow analysis.
- Comparative approach between companies.

Accounting mission

Participation in the drawing up of accounts:

- Implementation of the Accounting Plan adapted to the enterprise;
- Monitoring, keeping of accounts;
- Control of the counting services;
- Implementation and monitoring of the analytical accounting of operating;
- Accounting Assistance of any kind;
- Establishment of periodic statements, the balance sheets and results account;
- Establishment of the cash flow statement;
- Establishment and control reporting remediation of accounts. Audit.

Auditing, certification;

- Contractual auditing of accounts;
- Auditing of internal control procedures;
- Legal auditing of the accounts (Auditing);
- Auditing prior to acquisition of stake.
- Contribution auditors.

Expertise:

- Amicable Expertise;
- Judicial Expertise;
- Arbitration, business valuation and corporate securities (Especially for sales, assignments, contributions, inheritances, divisions, donations or at the request of various bodies);
- Management Expertise.

Tax Missions

Company law :

- Choice of the corporate form;
- To perform all operations (constitution, capital increase, transfer of shares, merger, transformation, demerger, dissolution, liquidation);
- Secretariat of companies: Reports of boards of Directors and general meetings and related formalities.

Individual company law :

- Property law;
- Social security for Business Leader;

Tax law :

- Studies and consultations on tax issues;
- Participation in the filling out of tax statements:
- Direct taxes; -VAT and similar taxes;
- Establishing periodic returns, business tax, apprenticeship tax, continuous training, income tax, etc.;
- Real estate taxation;
- Registration fees and transfer taxes;
- Customs - other taxes and charges;
- The taxpayer assistance on the occasion of checks.

Social Mission

- Procedures and formalities of hiring staff (single declaration of employment, work contracts, etc.);
- Preparation of pay slips;
- Establishment of social declarations, transmission of the DUCS.
- Dismissal Procedures;
- Audit of the Company internal social service (contracts, pay slips, social declarations, etc.);
- Support for audit and control of social administrations.



Legal Missions

- Legal follow-up of your companies in association with our partners, lawyers and notaries;
- Incorporation of companies;
- Preparation of the minutes of meetings and annual management reports;
- Accounts filing formalities at the office of the Court;
Keeping the required records.



Statutory Auditing Permanent Mission:

- Legal audit of annual accounts certifying.
- Evaluation of internal control procedures.

Exceptional Missions relating to:

- Acquisitions.
- Contributions;
- Transforming societies..
- The merger of companies;
- Assignment of companies.

Forensic Accounting

Approved by the Court of Algiers, the Judicial Expert is appointed by a judge and intervenes in the following cases:

Presentation of economic operations accounts :

These interventions are related to business dealings such as: payment of entitlements between contractors or partners on the management of property, trademark or distribution of profits.

Audit of the annual accounts (Accounting) :

This expertise is frequently linked to a deadlock between shareholders giving rise to a provisional administration, or in the context of suspicion for the benefit of shareholders or partners (Embezzlement due to a prior management).

Encryption of economic damages:

Following an interruption of business relationship or disorder in the commercial environment.

Analysis of the accounting treatment: The interventions in these cases are in the connection of liabilities guarantees on the disposal of a business.

Assessment of a company:

The juridical expert is involved in a bankruptcy context.





Staff Management

A sound staff management helps innovative companies to optimize the entire process of their human resources management.

With our solution, you can:

- Obtain and use your personal data at anytime and anywhere.
- Make information relating to your staff available to them.
- Put in place circuits of validation safely (leave, annual interviews...).
- Engage a real approach to management positions, jobs and skills.
- Improve the productivity of the human resources team.
- Preparation of payroll.

Service: Be always accompanied

An operational support by Human Resources Experts who rely on best practices for each relevant human resources expertise (Valuation, training, Reporting, Communication etc). We accurately describe the deliverables proposed and maturities in the events calendar:

- A business expertise: Experts who assist you are themselves derived from the HR function.
- A continues improvement approach.

Continued innovation

Whether technological, operational or societal, all our innovations have just one vocation: Accompanying you in the efficiency of your HR projects and improving your performance.

Our Human Resources Solution

Talent Management

Performance and Assessment:

Customized solution to accurately follow the individual and collective performance of your company, directly related to your strategy.

Training management:

A comprehensive and proven solution for the management of training which integrates permanent evolutions of legislation.

Skills development:

An innovative solution, combined with the training management service, for a human capital management of your company.

Social pilotage

Human Resources Dashboards:

Benefit from appropriate human resources indicators to manage your forecasts and perform your arbitration. Our tools of information, steering and action of the human resources strategy are simple and efficient.

Pilotage of the wage bill:

More than 150 client firms trust in ADP for piloting of their wage bill. Leaders on this area, we offer in HRD and to the controllers of social management a solution devoted, comprehensive and inserted into the payroll. Reliability and saving time are guaranteed.

Decision-making Human Resources:

A solution provides a variety of human resources indicators allowing the feeding of human resources principals (performance, training, development, remuneration, etc). Benefit so from comprehensive, homogeneous and dependable human resources dashboard.



HR Communication

- **Individual Social Report** : A comprehensive document which provides details of overall pay and all advantages that your wage earners benefit from. It allows to introduce and to understand your remuneration policy on an innovative support.
- **Payroll preparation**: An element that you should not neglect because of its importance in the wage earners' life. This operation requires in-depth knowledge in this area and can be entrusted only to professionals.

Management of Global Employees & Immigration Processes

The Firm operates in the areas of labour, in particular, the regulating the foreign workforce in relation to labour and immigration Services.

This Firm accompanies a certain number of companies willing to call in a foreign workforce by assisting them end- to-end in the recruitment procedure set out by the Ministry of Labour, Solidarity and Social Security).

Assistance in the issuance of:

An agreement in principle;

The work permit and its renewal;

The resident's permit and its renewal;

Merchant card.



References

Our Firm is contracted with a significant number clients, either Algerian or foreigner, governmental or private, whose total number exceeds the 250 clients.

International Representation

For several years, our Firm links relations with a certain number of international business firms or financial entities. These firms consult us regularly on the occasion of establishment of their clients' installations in Algeria, or simply to have our opinion on various misunderstood points of Algerian regulation.

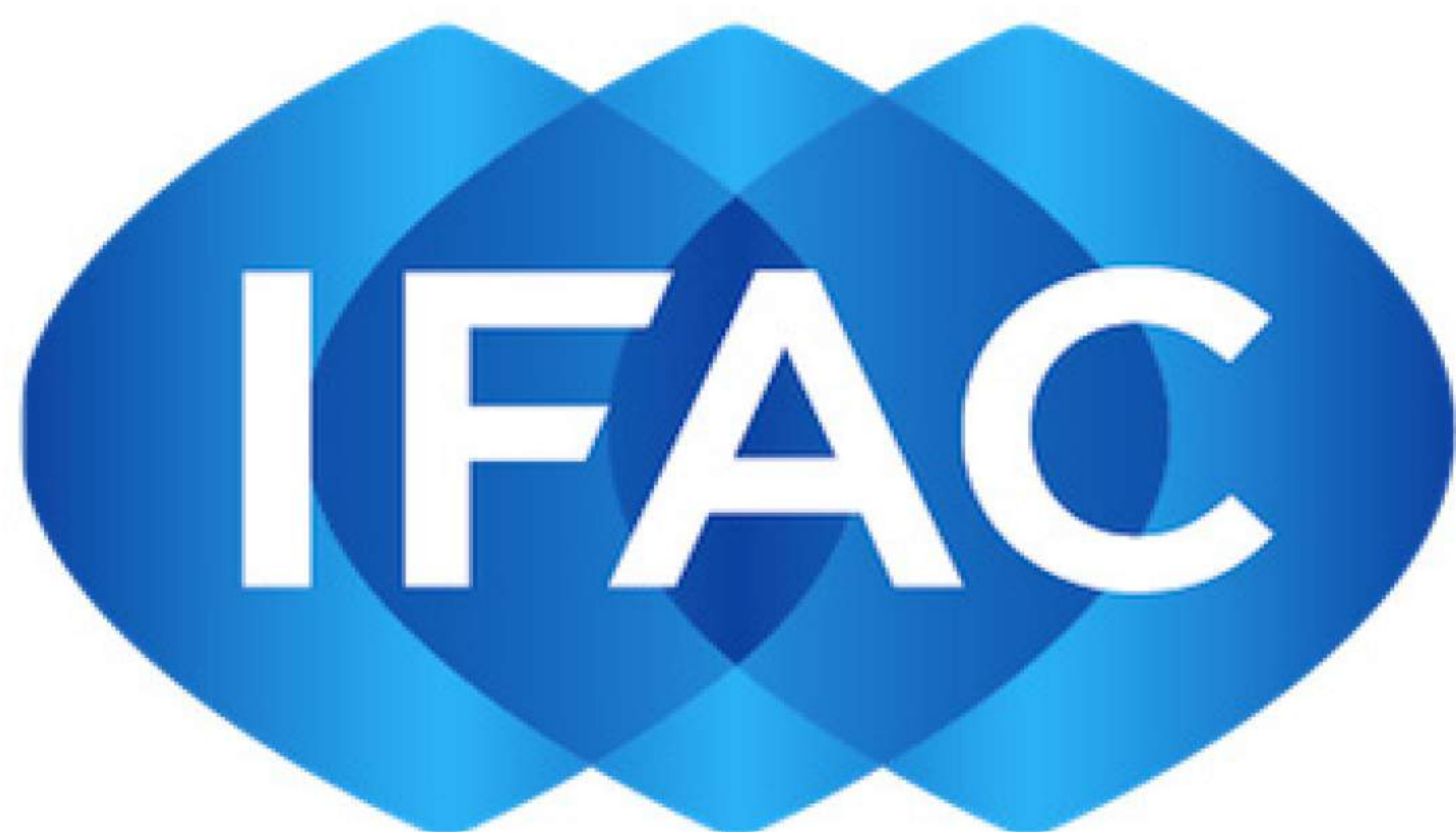
Among these Firms and Entities :

- The trade office of the French Embassy in Algeria
- The Algerian-French Chamber of Commerce and Industry.
- The Algerian-German Chamber of Commerce and Industry.
- Different trade offices of several countries
- RSM International (the 7th global audit network)
- SANTA FE ASSOCIATES INTERNATIONAL
- INTERGEST WORLDWIDE
- LEADING EDGE ALLIANCE



QUALITY STANDARDS

Normes of IFAC Standards (Forum of Firms)



**International
Federation
of Accountants**

The Accounting and Tax Firm "DERAMCHI" through its membership in the International network of Audit Santa Fe Associates International as a certified member (according to IFAC regulations- International Federation of Accountants) has fulfilled the quality standards submitted by the Forum of Firms.

The Forum of Firms is an international association established in 2002 of international networks of accounting firms such as network Santa Fe Associates International. The aim of this forum is promoting, at the same level, the quality of services provided by these audit firms members around the world.

The members of the Forum confirm have set up, for transnational audits, practices and methodologies founded on the international standards on auditing (International Standards on Auditing), as many as possible, and comply with the Code of ethics of IFAC as well as with the national ethical codes. They also confirm to maintain quality control standards according to International standards on quality control (International Standards on Quality Control) besides the relevant national standards on quality control.

Members confirm also realize journals regular (at least every two years), globally coordinated, on the internal system of quality assurance, to the extent that this is not contrary to national laws.

For more information on the Forum of Firms on the IFAC site :

<https://www.ifac.org/fr>



CERTIFICATE

Under and by virtue of the provisions of SANTA FE ASSOCIATES bylaws
This CERTIFICATE is granted to

DERAMCHI – CABINET COMPTABLE & FISCAL

for its condition as

SANTA FE ASSOCIATES INTL. CERTIFIED MEMBER FIRM IN ALGERIA

Given under our hands and the Seal of the Organization
Dated July 1st 2014 to be renewed on July 1st 2015

Signature 
Dr. Alfredo Spilzinger [PhD]
Chairman Executive Board



MEMBER OF THE
FORUM OF FIRMS®

CERTIFICATE

WITH PLEASURE WE HEREBY CONFIRM THAT

Cabinet Comptable & Fiscal Deramchi (CCFD)

HAVING MET OUR STRICT REQUIREMENTS FOR QUALITY OF PROFESSIONAL SERVICES,
BUSINESS ETHICS AND INTERNATIONAL REPRESENTATION, HAS QUALIFIED AS
CERTIFIED INTERNATIONAL BUSINESS ADVISORY FIRM



AND IS ENTITLED TO USE OUR ABOVE QUALITY SEAL ON ALL ITS BUSINESS DOCUMENTS
AS OF MARCH 19th, 2015


auditrust
Institute for International Business Advice
Norbert Schmitz, Chairman



Certificate of Appreciation

Presented to

Mohamed Riad Deramchi

In appreciation of your contribution to
Doing Business 2011: Making a Difference for Entrepreneurs

NEIL GREGORY, ACTING DIRECTOR
GLOBAL INDICATORS AND ANALYSIS DEPARTMENT
FINANCIAL AND PRIVATE SECTOR DEVELOPMENT VICE PRESIDENCY
THE WORLD BANK



In recognition of
Excellence in Service Delivery
Celergo is pleased to acknowledge

Cabinet Deramchi
Algeria

As a Celergo Preferred Partner

Signed:

December 3, 2012

Michele Honomichi
CEO, Celergo

Signed:

December 3, 2012

Betsy Babcock
Director of Partner Management, Celergo

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+361.475.1346



MEMBERSHIP CERTIFICATE

I, the undersigned

Mrs. Beverley LEONACHE Company Secretary of the International Network
"IGAL - Intercontinental Grouping of Accountants and Lawyers",

certifies that:

Cabinet Comptable & Fiscal DERAMCHI represented by Riad DERAMCHI
"CCFD"
24 Didouche Mourad Street
Algiers
16005 ALGERIA

Was formally admitted as a member of our network at the AGM held in Singapore 10th
November 2018.

This certificate was issued 16/01/2019 in London

B Léonache
Beverley LEONACHE
Company Secretary

Certificate of Appreciation

Presented to

Mohamed Riad Deramchi

Algeria

**In appreciation of your contribution to
Doing Business 2019: Training for Reform**

Rita Ramalho



RITA RAMALHO, DIRECTOR
GLOBAL INDICATORS GROUP
DEVELOPMENT ECONOMICS
THE WORLD BANK GROUP

